

Winter Visitors: Please complete the form below at least **30 DAYS BEFORE YOU LEAVE** The Highlands at Brentwood. It will ensure that you are not billed for trash service while gone and provide us with contact information should we need it. We **MUST** have this completed form on file to stop billing you for trash services; otherwise you **will** be billed! Suzanna Span, Community Manager

Last Name _____
(Please Print)

Our home in space # _____ will be vacant starting _____
Until approximately _____.

We can be contacted at: _____

Change billing address? (Circle one) Yes No

Change billing address to: _____

I understand that during our absence, our home must remain in complete compliance with the regulations in the park. Our caretaker will be:

Name: _____ Phone: _____

Our caretaker is authorized to do all repairs and improvements necessary to maintain our home site unless stated below under "Further Instructions."

Trash Collection:

In accordance with sec. 33.1413.0 of the Arizona Mobile Home Park Residential Landlord and Tenant Act, please remove the trash collection charge from our account for the duration of our absence. If our plans change, and we return prior to the date stated above, we will immediately contact you.

We understand that this form must be completed prior to the leave date listed above to have the trash collection charge removed. We further understand that credit will not be given for collection service charges accrued prior to the leave date on this notice.

RV Sites:

We understand that if we have an RV site, we will not be guaranteed the same site upon our return unless we continue to pay the monthly fees during our absence.

Renting:

We understand that if our home is rented out, we must have the renters complete the rental application form and be approved by the management prior to any renters occupying the home.

Further Instructions: _____

Emergency Contact: _____ Phone: _____

Date: _____ Signature: _____